

## *HANGING SIGN REQUIREMENTS*

*Deadline: March 13, 2009*

With written approval from ATD Show Management, hanging identification signs & graphics will be permitted to a **maximum height of 16'** (height must correspond to the appropriate exhibit configurations). Linear (in-line) booths may not have hanging signs as part of their display. There is a limit of one (1) hanging sign per company. This will be strictly enforced.

In order for your Hanging Sign Request Form to be approved, you must provide ATD Show Management with a drawing/floor plan of your hanging sign.



# Hanging Sign Request Form

2009 ATD Convention & Exposition  
April 18-20, 2009  
Gaylord National Resort & Convention Center  
National Harbor, MD

**DEADLINE: March 13, 2009**

With written approval from NADA Show Management, hanging identification signs & graphics will be permitted to a **maximum height of 16'** (height must correspond to appropriate exhibit configurations). Linear (in-line) booths may not have hanging signs as part of their display. **There is a limit to one (1) hanging sign per company.**

---

Exhibiting Company

---

Address

---

City/State/Zip

---

Contact

---

Phone Number

Fax Number

---

Booth Number

Booth Dimensions

Your hanging sign request form **WILL NOT** be approved without a drawing/floor plan of your hanging sign, including height, width, weight and placement for ATD Show Management approval.

Please return this form and drawing/layout of hanging sign by **March 13, 2009** via email to [tcarter@nada.org](mailto:tcarter@nada.org) or mail to:

Terri Carter  
NADA Expositions Department - MS #33  
8400 Westpark Drive  
McLean, VA 22102

Once your request for hanging sign approval has been processed, you will be notified via a signed copy of this form.

For ATD Exposition Use Only

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_  
Exposition Management

Rejected By: \_\_\_\_\_ Violation: \_\_\_\_\_  
Exposition Management