



GAYLORD NATIONAL

RESORT & CONVENTION CENTER

on the Potomac

WELCOME AMERICAN TRUCK DEALERS Convention & Exposition

Ordering Instructions: DUE 30 days prior to event

- Fill out this form completely, including payment information, and fax to **301-965-2398**,
Attn: Diane Brady
Or email to: diane.brady@gaylordhotels.com **30 days before event date.**
- Listed below is a sampling of the items we are able to provide.

Item	Cost	Quantity Requested
Freshly Brewed Regular and Decaffeinated Superior French Roast Coffee, White Lion Teas	\$79.00++ per gallon	
Prince George Continental Breakfast	\$26.00++ per person	
Bottled Juices	\$5.00++ each	
Bake Shop Specialties, Preserves, Butter	\$53.00++/Per Dozen	
Bagel Variety, Cream Cheese	\$53.00++/Per Dozen	
Individual Fruit Flavored Yogurt	\$6.00++/Each	
Freshly Baked Cookies or Brownies	\$53.00++/Per Dozen	
Assorted Juices	\$79.00++ per gallon	
Soft Drinks	\$4.75++ each	
Bottled Waters	\$4.75++ each	
Iced Tea/Lemonade	\$79.00++ per gallon	
Haagen-Dazs Ice Cream Bars	\$6.00++ each	
Domestic Beer	\$6.25++ each (Bartender required)	
Imported Beer	\$7.00++ each (Bartender required)	
Premium Cocktails	\$7.00++ each (Bartender required)	
Premium Wine by the Glass	\$9.00++ each (Bartender required)	
Wines by the Bottle	See Wine List	
Cheese Display	\$14.00 ++ per person	
Market Display of Vegetables	\$9.00 ++ per person	
Hot and Cold Hors d'oeuvres	\$6.00 ++ per piece (ask Catering Manger for menu)	
Labor (Server / Runner/Booth Attendant)	\$150.00+ per 3 hour minimum, \$30.00 each additional ½ hour	
Chef	\$150.00+ per 3 hour minimum, \$50.00 each additional ½ hour	
Bartender	\$175.00 + per 2 hours, \$50.00 each additional hour	
Additional Items	Please contact Catering Manager	

All Food and Beverage items listed are subject to a 22% taxable service charge and 6% sales tax.



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Please print or type:

NAME OF EVENT: _____ BOOTH NO.: _____

EXHIBITOR NAME: _____

ADDRESS: _____ CITY, ST, ZIP: _____

PHONE NO.: _____ FAX NO.: _____

AUTHORIZED PERSON: _____

TITLE: _____

DATE SERVICE IS REQUIRED: _____

TIME SERVICE IS REQUIRED: _____

Payment in full must be rendered before the beginning of the show

FORM OF PAYMENT: Remit to: Gaylord National Resort & Convention Center

- Money Order in the amount of \$ _____
 VISA MasterCard American Express Discover

Charges \$ _____

Subtotal \$ _____

22% Srvc \$ _____

6% Tax \$ _____

Total \$ _____

Card No. _____

Exp. Date: _____

Name on Card (Please Print): _____

Authorized Signature: _____ Date: _____